

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, March 8, 2016

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

M I N U T E S

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Gross, Ingersoll, Mongeau, and Weyland. County Administrator Brian C. Berg, Chief Assistant County Attorney Jenny Samarzja, and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Mongeau, and unanimously carried, the agenda was approved as presented.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

AGREEMENTS TO PROVIDE EQUIPMENT/FOOD THROUGH GRANTS

By consent agenda, the Board approved an agreement with Rural Enrichment & Counseling Headquarters (REACH) to provide approved funding for equipment purchase to store healthy food items provided through the UCare Community Grant.

By consent agenda, the Board approved an agreement with LaBrista to provide pre-approved funding by the Statewide Health Improvement Project grant for the purchase of equipment to provide healthier menu options.

APPROVAL TO ACCEPT GRANT FROM WEST CENTRAL INITIATIVE TO SUPPORT
COMMUNITY ORAL HEALTH EDUCATION PROJECT

By consent agenda, the Board accepted a \$500 grant from West Central Initiative to support a Community Oral Health Education project.

APPROVAL TO ACCEPT GRANT FOR RESTORATIVE JUSTICE PROGRAM

By consent agenda, the Board accepted a \$60,000 grant award for the Restorative Justice Program from the State of Minnesota, said funds to be used before 12/31/17.

APPROVAL OF AGREEMENT WITH MAYVILLE STATE UNIVERSITY TO PROVIDE CLINICAL
EXPERIENCE FOR NURSING STUDENTS IN VARIOUS PUBLIC HEALTH PROGRAM

By consent agenda, the Board approved an affiliation agreement with Mayville State University to provide supervised clinical experience for nursing students in Public Health.

APPROVAL OF REAPPOINTMENTS TO HRA BOARD OF COMMISSIONERS

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board approved the reappointment of Ione Schultz and Dale Rollie to the HRA Board of

Commissioners for five year terms, effective February 1, 2016, as recommended by the HRA Board of Commissioners.

UPDATE RE: HRA'S CURRENT ACTIVITIES

Dara Lee, Executive Director, Clay County Housing & Redevelopment Authority, was present to update the Board concerning HRA activities and programs.

PROPOSED HIGHWAY DEPARTMENT EQUIPMENT PURCHASES

County Engineer David Overbo presented a list of equipment he plans to purchase in 2016. Four batwing mowers will be traded in and purchased from the State bid list through Butler Machinery (\$96,748.96, less trade-in of \$22,000, and Internal Service Funds of \$30,469.28), for a total of \$44,279.68. In the future, two of these mowers will be replaced at a time. An air compressor will also be purchased through the State bid list, through Acme Electric, for \$16,995, and will be added to the Internal Service Fund in the future.

On motion by Weyland, seconded by Campbell, and unanimously carried, the Board approved the purchases as described above.

ANNUAL TRUCK OVERWEIGHT PERMIT REQUEST: OBERG

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved a Truck Overweight Permit requested by Oberg Family Farms for a stretch of CSAH 28 approximately 2.5 miles west of CSAH 11. The Oberg's have a large grain bin and storage site on CSAH 28, and will share in the cost of gravel and a double application of dust control on the 2.5 mile stretch of roadway.

APPROVAL OF FINAL DOCUMENTS FOR BARNESVILLE

SAFE ROUTES TO SCHOOL PROJECT

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved final contract documents with Paras Contracting of Fargo, ND, for the Barnesville Safe Routes To School project. The original contract was for \$332,779.95, and the final is \$277,643.40 (the City of Barnesville executed a Change Order reducing the project to fit within their level of funding).

CLAY COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING

The Clay County Township Officers Association will be meeting Monday, March 21st. Commissioner Campbell requested that an update be provided to the group concerning the proposed joint County Highway Shop/Landfill building.

11TH STREET UNDERPASS PROJECT

County Engineer David Overbo informed the Board of a potential multi-jurisdictional project (MnDOT, City of Moorhead, Burlington Northern, Clay County) for funding for the 11th Street Underpass.

APPROVAL OF ADDITIONAL YEAR END INTERFUND TRANSFER FOR

JAIL CONSTRUCTION PROJECT

On motion by Campbell, seconded by Weyland, and unanimously carried, the Board approved an additional year-end Interfund Transfer in the amount of \$100,000 for the Jail Construction Fund. After the original transfer was approved, an additional expenditure of \$121,992.29 was made from the Fund creating a negative cash balance.

APPROVAL OF ENGINEERING SERVICES AGREEMENT WITH HOUSTON ENGINEERING
FOR CLAY COUNTY JAIL PROJECT

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved execution of an Engineering Services agreement, not to exceed \$29,500, with Houston Engineering for the Clay County Jail project (boundary and topographic survey, street/avenue vacation plats, utility relocation master planning, storm water master planning).

In connection with the Jail project, 8th and 9th Avenues may be closed, as well as 10th Street. The Board was appreciative of the cooperation by the property owners north of the Courthouse during the buyout process.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Campbell attended meetings of the Clay County Joint Powers Committee, planning meeting for a Regional Juvenile Detention Center Advisory Committee, and Highway Tracking Committee.

Commissioner Mongeau attended meetings of the Clay County Joint Powers Committee, Lakes & Prairies Community Action Partnership, Law Library, and a meeting concerning solar energy possibilities for the new Jail. Fire/EMS Appreciation event will take place May 4th. Commissioner Mongeau will be attending meetings on behalf of Lakes & Prairies Community Action Partnership in Washington, DC next week.

Commissioner Ingersoll attended meetings of the Moorhead Planning Commission, Early Childhood Initiative, and Local Advisory Council for Children's Mental Health.

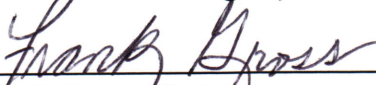
Commissioner Weyland attended meetings regarding planning for the Regional Juvenile Detention Center Advisory Committee, Greater MN Parks & Recreation, and Senate hearing regarding the new Jail funding.

Commissioner Gross attended meetings of the Highway Tracking Committee and MetroCOG.

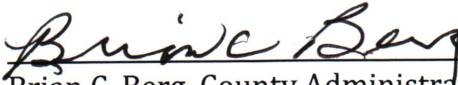
County Administrator Brian C. Berg attended many of the meetings mentioned above, and informed the Board that a 2015 year-end Revenue/Expense report will be presented March 22.

ADJOURN

The meeting adjourned at 9:40 a.m.



Frank Gross, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator